

~~CONFIDENTIAL~~

MEMO : Payroll Branch, Fiscal Division
Chief, St/A/RR
25X1A9a
[REDACTED]

19 May 1960

Temporary Disposition of Pay Checks

1. It is expected that I will be on annual leave for the bulk of the period 31 May 1960 to 22 July 1960. It is requested that the pay checks which would normally be delivered to me on the dates listed below be mailed to the First and Citizens National Bank, 531 King Street, Alexandria, Virginia. The checks are to be deposited to my account there. My power of attorney, a copy of which is attached to this memo, has been sent to my bank for their use in cashing the checks.

2. Pay days for which checks are to be forwarded to bank:

10 June 1960
24 June 1960
8 July 1960
22 July 1960

3. Beginning with the pay day 5 August, the normal pattern of delivery of pay checks to my desk will be resumed.

25X1A9a
[REDACTED]

Attachment: As stated above

Distribution:

0 & 1 - Addressee

1 - St/A

2 - Ch/G/RR ✓

25X1A9a

ORR:SA/Ch/G:[REDACTED]:mmk/8887

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